

PRn/kda

7th June 2011

Dear Parent / Carer

Cashless Catering Service

We are pleased to announce that we are introducing a new cashless system for the catering service at Felpham Community College. The new system will use an image of each student's fingerprint to enable them to access their account and purchase items from the canteen and other outlets within the school. Each account will hold information about the student and their purchases and parents will be able to access this information via the Internet to see what their child has bought and to make top-up payments.

Each student will have their fingerprint registered which will then be translated to a unique alpha-numeric code. The image of the fingerprint is then discarded to prevent it from being used for any other purposes.

The new system is an exciting development within the school and will provide a faster and more convenient way of paying for school meals that will reduce queuing times. It will also discourage the misuse of school lunch money through spending in shops outside the school grounds and will reduce many of the problems associated with the use of cash within the school such as loss or theft.

The system is due to go live towards the end of the summer term and fingerprint registration will take place on 6th and 7th July. Please complete and return the permission slip below as soon as possible to the college Business Manager.

As part of the transition to the new system, we will no longer top-up existing smart cards from Monday 20th June. Students will need to use cash for the interim period until the system goes live. We apologise for any inconvenience that this will cause. Furthermore, all outstanding balances on existing smart cards will be transferred to the new system at the same time as fingerprint registration. To achieve this, all students must bring their smart card with them to enable the outstanding balance to be transferred.

You are invited to attend a parents' meeting on Monday, 27th June at 6:00pm in the college to hear more about the system and to ask any questions that you may have, please indicate on the reply slip below if you would like to attend this.

If you have any questions or require any further information, please contact Mr P Rayner, Business Manager at the college.

Yours sincerely



Mr M Anstiss
Headteacher

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Please return to Business Manager as soon as possible.

Student name Tutor group

- Please tick here if you give permission for your son / daughter to have their fingerprint taken for future use with the College's new canteen system.

- Please tick here if you would like to attend a Parents' meeting on Monday 27th June 2011 to learn more about the Cashless Catering System.

Signed Parent / Carer