

LM/dl
September 2010

Dear Parent/Guardian

I was very pleased to welcome Year 7 to their new school on the first day of the academic year. They have made a positive start at Felpham Community College and I would like to thank you as parents and guardians for the support that you have given the students during the settling in process.

Tutor/Parent Evening

On Tuesday 14th September there will be an opportunity for you to meet your son/daughter's Form Tutor to exchange information on how the settling in process has gone. We would like students to accompany parents on the evening to take part in the discussion and therefore should attend dressed in school uniform. In order to organise the evening I would be grateful if your son/daughter would arrange an appointment with their Tutor between 4.00 and 6.30pm.

A subject consultation evening will be held on Thursday 3rd March 2011, a full report will be issued in May 2011 and you will receive an interim summary of progress in November 2010. These are the formal occasions on which every student is reported on, but please do contact me in the meantime if you have concerns about your son/daughter's progress. We look forward to seeing you on the evening of Tuesday 14th September.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Milne', written in a cursive style.

Miss L Milne
Year 7 Leader